



म. प्र. विज्ञान एवं प्रौद्योगिकी परिषद्

विज्ञान भवन, साइंस हिल्स, नेहरू नगर, भोपाल-462003

फोन: 0755-2671610 / 2671612 / 2670568 / 2671646

फैक्स: 0755-2671600 एवं ई-मेल: webmaster@mpcost.nic.in

विज्ञान लोकव्यापीकरण Science Popularization

कार्यक्रम हेतु प्रपत्र

Format for Activities

Govt. Schools, Govt. Colleges, Universities may send proposal in following proforma:-

1	Name of College/School					
2	Name of the subject/activity					
3	Proposed month					
4	Target group Expected beneficiaries	SC	ST	Gen & OBC	Girls participation	Total
		1				
		2				
		3				
		4				
	Target group					
5	Details of the activities					
6	Details of the budget					
7	Impact of the programme/activity					
8	Bank details	Account No- – Name of the Bank – PAN No. TAN No. IFS code No. – (cumpulsory)				
9	Name of the Coordinator with full address					

Signature of the Principal/Vice Chancellor/Head of the Department

Note:

1. Incomplete proposal may not be accepted.
- 2 Bank details along with IFS code are compulsory.
- 3 After completion of the program, the report may be submitted in following proforma:-

Proforma for Report

Subject:-

Sanctioned Amount-

1	Name of the University/ College/ School / NGO						
2	Brief description of each activity separately	Name of the activities 1. 2. Please enclose annexure for brief description of each activity					
3	Name & Designation of Resource Persons of each program/activity						
4	No of beneficiaries of each program/activity	S.N.	SC	ST	General	Total	Girls participation
		1					
		2					
5	Impact of the program/activity						
6	Recommendations for the problems						
7	Enclose CD, Hard Copy of photographs & VCD of the program and important news paper cuttings along with utilization certificate						
8	Other remarks						

Name , Designation & Signature
of the program coordinator:

Name & Signature of the
Principal/Head/President of the
Organization

Note:

1- The utilization certificate and actual statement of expenditure in following proforma will be submitted:-

FORMAT OF UTILIZATION CERTIFICATE

(For Seminar/Symposia/Workshop/Training Programmes/Awareness Camps)

Name of Institution :

Sanction Order No. & Date :

Activity :

Place :

Certified that the Grant-in-aid of `.....` (in words) only released by the MP Council of Science & Technology, Bhopal against the grant sanctioned for `.....` (in words)..... only for the year 20....-.... have been utilized for the purpose for which it was sanctioned within the period from to The details of the expenditure incurred by the institution on the approved heads of the (Name & Place of Grantee Institution) are as given below :-

Particulars	Amount Sanctioned	Actual Expenditure	Balance
Amount (Headwise) (Excess/Saving)			
Total			

It is also to certify that out of the grant of `.....` for the year 20....-...., an amount of `.....` has been received by the Institution and the balance amount of `.....` is due from the MP Council of Science & Technology, Bhopal but the expenditure as shown above has been incurred by the Institution in anticipation of grant due from the Institution.

Examined and found

Seal and signature of CA

Place,

Date :

Authorized signature with
Seal of the Grantee Institution

Staff involved with their Contact No., E-mail ID:-

In charge: Dr (Smt) Manjulata Jain, Sr Scientist, Ph. No. 9424412718, e-mail -mjain @mpcost.nic.in

Associates: Dr Sunil Garg, Scientific Officer, Ph. No. 9981592693
Smt Shubhada Kasrekar, Sr. Cartographer, 8989011857
Smt Rashmi Dubey, LDC

Maximum Number of Projects/Programs Which Will Be Considered for Financial Support by MPCST in a Financial Year

The MP Council of Science & Technology (MPCST) sponsors various activities, Research Projects, Seminars, Symposia, Workshops, Trainings, Programs related to Science Promotion and Societal Development, Demonstrations, Exhibitions etc. under its R&D Facilitation, Science Promotion and Popularization Programs. The category-wise maximum numbers of projects/programs which will be considered for financial support in a Financial Year by MPCST is defined below:-

Sl. No.	Category of Institutions	Seminar/Symposia/Workshop and other short term programs	Research Projects/ Long Term Programs
01	Each University	Preferably 04 (Max. 02 per Department)	Preferably 04 (Max. 02 per Department)
02	Group of Institutions/ National Level Laboratories/ Institutions (each)	Preferably 03 (Max. 01 per Department)	Preferably 03 (Max. 01 per Department)
03	Individual Colleges (each)	Preferably 02 (Max.01 per Department)	Preferably 02 (Max.01 per Department)
04	Professional Bodies / NGOs (each)	Preferably 02 (Max. 01 at a time)	Maximum 01 per organization

Note:-

1. Special programs of the Council are exempted and are not bound by the above defined norms.
2. The Council may change norms at any point of time without prior notification, as per requirement.
3. Director General, MPCST has all the discretionary powers beyond above defined norms to consider/sponsor/sanction any project/program in the interest of the State's development and in favor of the Council.